



INSTRUCTIONS FOR AUTHORS

1. MISSION AND SIGNIFICANCE OF THE JOURNAL

Following the traditions of the 100-years-old Institute of East Asian Studies of ELTE, it is the mission of the journal to provide space for the most diverse scholarly approaches and, combining these in an inter- and multidisciplinary framework, to examine the cultures of East Asia in their complexity. Accordingly, the journal is open to all papers that analyse the Chinese, Japanese, Korean, Mongolian and Inner Asian, and other related cultures using an explanatory framework of philosophy, history, linguistics, arts, folklore or religious studies. The *Journal of East Asian Cultures* welcomes papers applying a historic approach as well as studies that examine contemporary East Asian societies.

The Journal also publishes book reviews on works related to the above fields. The journal welcomes brief reviews on newly published monographs, proceedings and translations as well.

Originally all issues were in Hungarian, but since 2021 the journal's policy has been to publish one issue in Hungarian and one in English.

No publication or access charges

Following a publication policy based on the principle of equity, the Journal of *East Asian Cultures* does not charge any article processing, submission or publication charges. All articles published in the journal are made available on the website without delay after official publication free of charge and without registration.

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2. EDITORIAL BOARD INFORMATION

The *Journal of East Asian Cultures* (in Hungarian: *Távol-keleti Tanulmányok*) is published since 2009 by the Institute of East Asian Studies of Eötvös Loránd University (ELTE).

2.1 Editorial Board composition

The Editorial Board of the Journal consists of autonomous scholars whose professional expertise reflects the diversity of the fields of Asian Studies covered by the journal. The Editorial Board decides about the Journal's aims and scope and about the acceptance of submitted manuscripts free from any external influence. For the Editorial Board's composition, please visit our [website](#).

2.2 Contact

In case of any queries, please contact the editor, Ferenc TAKÓ, at tako.ferenc@btk.elte.hu.



2.3 Editorial Office

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2.4 Details of the Institution

The English website of Eötvös Loránd University (ELTE): <https://elte.hu/en>

The English website of ELTE Faculty of Humanities: <https://btk.elte.hu/en>

The English website of the Institute of East Asian Studies

<http://tavolkeletiintezet.elte.hu/index.php?menu=&almenu=&lang=en>

3. PUBLICATION SCHEDULE

The *Journal of East Asian Cultures* is published twice a year in January and July with one issue in English and one in Hungarian.

4. ARCHIVING

Each article of the Journal is archived in ELTE Digital Institutional Repository, [ELTE EDIT](#).

5. SUBMITTING MANUSCRIPTS

Authors should submit articles based on their **own research** in accordance with the standards of acknowledging and referring to other works. Manuscripts must be **original**, not published or being under review in any other publication (digital or printed).

5.1 Submission

Manuscripts can be submitted to the *Journal of East Asian Cultures (Távol-keleti Tanulmányok)* either through Open Journal System (OJS), the online submission and review system applied by Journal [here](#), or via email at tkt@btk.elte.hu.

5.2 Author Guidelines

Authors are requested to prepare their manuscript following the Journal's guidelines [here](#).

6. REVIEW PROCESS

Manuscripts submitted to the *Journal of East Asian Cultures* go through a strict double-blind peer-review process and, in case of acceptance, a thorough editing procedure that follows the highest international scholarly standards. A detailed step-by-step description of the life cycle of the submitted manuscript can be found on the Journal's [website](#).



7. OPEN ACCESS, COPYRIGHT AND LICENCING

7.1 Open Access Policy

The *Journal of East Asian Cultures* [in Hungarian: *Távol-keleti Tanulmányok*] is a libre open access journal. In accordance with the Budapest Open Access Initiative (BOAI, <https://www.budapestopenaccessinitiative.org/read>), this means that users are free to read, download, copy, distribute, print, search, link to, and use for any other lawful purpose the full texts of articles published in the journal, without financial, legal, or technical limitations as long as they adhere to the internationally acknowledged norms of scholarly ethics (citation, reference etc.).

7.2 Copyright and licencing

The rules detailed below must be accepted by authors submitting a manuscript to the *Journal of East Asian Cultures*:

1. By sending an article to the *Journal*, authors confirm that the article is their own original intellectual product and that no rights of a third party are harmed by the publication. In case of any claim by a third party, authors take full responsibility including any financial consequences.
2. Authors' name(s), ORCID ID, and their institutional affiliation are made available in the printed issue and on the website (in the format agreed in advance).
3. Authors are allowed to distribute their article in the same version as the one published in the journal by acknowledging this as initial publication. Authors are encouraged to share their work on online platforms.
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8. NO CHARGES ON AUTHORS

Following a publication policy based on the principle of equity, the *Journal of East Asian Cultures* does not charge any article processing, submission or publication charges. All articles published in the journal can be accessed free of charge immediately after their publication.



9. ETHICAL STATEMENT

9.1 Ethics and good practices

The *Journal of East Asian Cultures* is fully committed to adhere to, represent and spread the highest ethical standards in its operations. In accordance with the *Core Practices of the Committee on Publication Ethics (COPE)*, and the *CSE's Recommendations for Promoting Integrity in Scientific Journal Publications*, authors, editors, reviewers and others involved in our procedures must adhere strictly to the principles detailed below and are asked to follow the recommendations of COPE with regard to all their related activities.

Handling Breaches of the Ethical Principles

In case of an allegation of a breach of the the Journal's ethical principles, the issue must be properly documented, thoroughly investigated, and the responsible parties shall be immediately notified, providing a fair opportunity for the person allegedly at fault to present their viewpoint. In minor cases, the proven fault should be corrected and the person at fault warned to refrain from unethical behaviour. In serious cases, the affected manuscript's publication should be reconsidered from the first step. Depending on the severity of the fault, legal steps may ensue.

9.2 Review procedure – Authors' responsibilities

Authors are required

- to submit articles based on their **own research** in accordance with the standards of acknowledging and referring to other works, refraining from any form of plagiarism – plagiarism is considered a serious violation of scholarly ethics and is not tolerated;
- **to refer** properly to other contributors involved in the research;
- to submit **original manuscripts** that have not been published in any other publication (digital or printed);
- **not to submit the same manuscript** to any other medium while it is under review at the journal;
- to only submit manuscripts based on **original** results and not on reformulation of already published findings; in case of partial overlap, they refer properly to earlier publications;
- to handle the work of fellow scholars in a **fair and professional** manner avoiding any kind of personal comments or offensive language;
- to be responsible for the **authenticity and accuracy of data** used in their research;
- to communicate financial (or any other kind of) **support** behind their results (scholarships, research group memberships etc.);
- **to cooperate with editors** and accept that their manuscript undergoes a double-blind peer review and other editing procedures of the journal;
- to inform the editors about any **conflict of interest** that might affect the fair and anonymous reviewing process in any way;
- **to report** any mistake or shortcoming if discovered in their article during the preparations or after publication, enabling editors to publish corrections or retract the article.

A detailed description of responsibilities of Editors and Reviewers can be found [here](#).



10. PREPARATION OF THE MANUSCRIPT

10.1 Submission preparation checklist

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

- The manuscript is original that have not been published and is not under review in any other publication.
- The submitted manuscript does not include the author's name, institution and email address.
- In case the author is not a native speaker of the language of the paper, native check has been carried out before submission.
- Length is below 60.000 n in case of papers.
- Length is below 10.000 n in case of book reviews.
- The text only includes citations (in translation or in the original) with proper reference to the source including citations from the publications of the author.
- Formatting follows the stylesheet of the Journal with particular attention to notes and the reference list.
- The text includes tables and graphic elements the inclusion of which has been approved by the owner of their rights or can be found in the public domain on the internet.
- Entries in the reference list include the DOI identifier whenever available.
- The file format is .doc(x) or .rtf.
- An abstract between 2000 and 2500 n in length, as well as 8-10 keywords are attached to the paper.

10.2 References

Manuscripts submitted to the *Journal of East Asian Cultures* should follow the Journal's stylesheet available on the [website](#).

If it exists, a DOI (Digital Object Identifier) must be provided to each title in the list of references in the form of a permanent URL that begins <https://doi.org/>.

Transcription systems to be applied

Japanese: Hyōjunshiki/Hepburn

Chinese: pinyin

Korean: McCune-Reischauer

Sanskrit: IAST

Tibetan: Wylie

11. AUTHORS' ACCESS TO THE PUBLISHED PAPER

Published papers are accessible immediately after their publication in PDF format.